



**Graduate College**  
Academic Affairs Office  
University of Iowa  
205 Gilmore Hall  
Iowa City, Iowa 52242-1320  
319-335-2144  
[grad.uiowa.edu](http://grad.uiowa.edu)

## Nondoctoral Plan of Study Summary Sheet

INSTRUCTIONS: Complete this form, obtain advisor and departmental signatures, and save as PDF. Departments/programs upload as Plan of Study attachment when submitting a Nondoctoral Final Exam request in workflow. If no final exam for this student, submit as a MAUI Advising Note. Use advising note labels of Admin Action - Plan of Study Submitted and send email notification to [gradcoll@uiowa.edu](mailto:gradcoll@uiowa.edu). Include marked-up grade report (if applicable) as page 2 of a PDF scan. The Graduate College will return reviewed plans of study via MAUI Advising Notes.

|                                     |  |                                    |  |                                      |  |
|-------------------------------------|--|------------------------------------|--|--------------------------------------|--|
| Last Name                           |  | First Name                         |  | Student Number                       |  |
| Program                             |  |                                    |  | Degree Objective                     |  |
| Approved Sub Program (if any)       |  | Final Exam Required?               |  | Select One                           |  |
|                                     |  | Yes No                             |  | Thesis Nonthesis                     |  |
| Anticipated Graduation Session Year |  | Semester hours required for degree |  | Currently applied for degree? Yes No |  |

### Graduate Work Completed or in Progress

|                                                                                                                                                                                            |                       |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------|
| Transfer Graduate Credit                                                                                                                                                                   | College or University | Semester Hours |
|                                                                                                                                                                                            | College or University | Semester Hours |
| U of I Graduate Hours Earned<br>(You will find this at the end of the grade report as "Hrs Earned," NOT in the UI Cum "Hours and Points Summary")                                          |                       | Semester Hours |
| Semester Hours in Courses Now Carrying Marks of Incomplete (I)<br>(or F-Converted from I) that must be cleared for this degree                                                             |                       | Semester Hours |
| Current Registration<br>(In the box to the right, enter the total number of graduate semester hours in the current registration)                                                           |                       | Semester Hours |
| Additional Registration Required (If not graduating in current session)                                                                                                                    |                       | Semester Hours |
| Course Number Course Title Semester Hours                                                                                                                                                  |                       |                |
| Total graduate credit completed or in progress and additional registration required.<br>All courses included for credit must be 100 (legacy) or 3000 (New MAUI number) level or higher. A. |                       | Semester Hours |

### Reduction of Credit

|                                                                                                                                                                                    |  |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------|
| Cross off courses on the student's record and current registration (MAUI schedule) that are included in the following categories:                                                  |  |                |
| Courses over 10 years old                                                                                                                                                          |  | Semester Hours |
| Graduate courses not to be applied toward this degree<br>(e.g., courses not specifically needed for this degree, e.g., unneeded electives, make-up for undergraduate deficiencies) |  | Semester Hours |
| Total reduced credit B.                                                                                                                                                            |  | Semester Hours |
| Total Graduate Hours To Be Counted Toward Degree C.                                                                                                                                |  | Semester Hours |

|                     |      |                                  |      |                           |      |
|---------------------|------|----------------------------------|------|---------------------------|------|
| Advisor's Signature | Date | Department Executive's Signature | Date | Graduate Dean's Signature | Date |
|---------------------|------|----------------------------------|------|---------------------------|------|