

**Graduate Council**  
**September 5, 2019**

Present: Professors: Cwiertny, Doucette, Gfellar, Hribar, Huber, Kang, O'Schaughnessy, McLeod, Rakel, Quelle, Wesely; Graduate Students: Bako, Gabriele, Waldstein, White; Grad College Personnel: Campo, Danger, Keller, Kaufmann, McKibben, Teitle, Varga.

Absent: Professors: Butali, Greysier; Grad College Personnel: Arbisi-Kelm

The meeting was called to order by Dean John Keller @ 8:18 AM.

1. Welcome and Introductions
2. Announcements and updates:
  - The Graduate Student Senate (GSS) held its first General Assembly meeting. The topics of particular interest this year are:
    - i. Improve recruitment and retention of GSS senators.
    - ii. Amend the GSS Constitution and Bylaws regarding membership now that the College of Public Health students have split from GSS to form the College of Public Health Graduate Student Association (CPHGSA). Also up for discussion is whether this split changes eligibility to GSS funds such as travel funds.
    - iii. GSS President Christian Bako is participating in the P3 agreement committee that is exploring how the P3 funds would be managed (who may access funding and/or how units/individuals may vie for funds).
  - Dean Keller has returned to the Graduate College full-time after completing his interim work as Vice President for Research.
  - The Office of the Vice President for Research will hold a research services fair on October 10<sup>th</sup> in Hancher Auditorium. This event is open to faculty, students, and staff interested in research.
  - There have been staffing changes in the Graduate College this summer. Diana Sproles retired. Liz Lara was appointed as the college's Director of Diversity, Equity, and Inclusion. Katie McKibben, formerly with the Carver College of Medicine marketing team, was appointed as the college's Director of External Relations after Kim Chickering took a position with the UI Center for Advancement.
  - There was a guest opinion piece in the September 4, 2019 Daily Iowan regarding the institution's strategic planning process.
  - The Innovations in Graduate Education challenge grants (5) lead to a strong University of Iowa position when applying for the Association of American Universities (AAU) PhD Education Initiative proposal. Be on the look out for a press release next week related to this very prestigious award.
  - Single Deposit update – after reviewing the data distribution, the Office of Academic Affairs was able to move back the deposit date by a couple of days.
  - This year the 3MT competition is supporting departmental and discipline competitions in which the winner from those local competitions will automatically be advanced to the interdisciplinary 3MT finals.
  - Commencement for summer and fall graduates will be held on Friday, December 20, 2019 in Hancher Auditorium. As a reminder fall degree recipients are not eligible for spring commencement.
  - Fellowship deadlines upcoming include:
    - i. Sims Outstanding Master's Thesis nominations (09/16/19). Eligible disciplines this year are the Biological/Life sciences and Humanities.

- ii. Postcomp fellowship (09/26/19)
  - iii. Ballard & Seashore (09/26/19)
- This academic year fellowship stipends for some were increased to \$10,000, and there was a top off increase for Recruitment fellowships.
  - The Office of Graduate Inclusion was renamed as Diversity, Equity and Inclusion (DEI). The Grad DEI will use data sources to help drive planning and decision making. We are also extending DEI by providing outreach to the graduate programs upon request.
3. Associate Dean Steve Varga led a discussion regarding a proposal to change the Formal Academic Grievance Procedure (AGP) related to the Office of the Ombudsperson language in Step 4. Rachel Williams, University Ombudsperson, was available for questions or concerns. Graduate Council provided feedback. After discussion, a motion was made and approved in favor of the change. Discussion about other considerations related to the AGP will be continued at a future Graduate Council meeting.
  4. Associate Dean Steve Varga presented the “Author Deposit Agreement,” which was created to inform and document students’ understanding of three things: 1) the responsible use of others’ work; 2) the non-exclusive copyright students share with the University; and 3) their agreement with the terms for proper dissemination and preservation of the thesis. The Academic Affairs Office will collect a signed copy of this document as part of thesis and dissertation deposit.
  5. Dean Keller reviewed Graduate Council duties and responsibilities per the Manual of Rules and Regulation (Grad Manual). Graduate Council may be called upon to make recommendations on program actions, vote on policy changes to the Graduate Manual, perform Ad Hoc committee work, and provide input related to Graduate College procedures and activities.
  6. Reviewed tentative agenda items for AY19-20.

The meeting was adjourned at 9:12 AM.