

# Postdoctoral Scholars/Fellows Procedures and Resources

## Problems Handled by Non-Academic Units

## Resources

## Grievance Process Handled by Academic Units

### Violence, Threat of Violence

Emergency – Call 911  
 Faculty & Staff Serv 335-2805  
 Threat Assessment 384-2955 or 2787  
 UI Dept of Public Safety 335-5022  
 Equal Op & Diversity 335-0705

### Research Misconduct

Reporting a concern regarding research misconduct such as fabrication, falsification and plagiarism.  
 UI Research Integrity Officer 335-2106

### Sexual Assault/Domestic Violence

To place a report, contact The Office of the Sexual Misconduct Response Coordinator 335-6200  
 For confidential resources, see information to the right →

### Conflict Management

Address conflict early and directly with individual(s) involved  
[www.uiowa.edu/conflictmanagement](http://www.uiowa.edu/conflictmanagement)  
 Ombudsperson 335-3608

### Anti-Harassment & Discrimination

Equal Op & Diversity 335-0705  
 Ombudsperson 335-3608  
 Collegiate Sr. HR Representative

### Ethics & Conduct

Academic Misconduct – Collegiate Dean  
 Discrimination/Harassment – Equal Op & Diversity 335-0705  
 Financial Misconduct – Int Audit 335-2871

### Police Assistance

Emergency – Dial 911  
 Non-Emergency  
 UI Dept of Public Safety 335-5022  
 Iowa City Police 356-5275  
 Coralville Police 248-1800  
 Johnson Cty Sheriff 356-6020  
 North Liberty Police 626-5724  
 Univ Heights Police 887-6800

### Confidential Resources

Rape Victim Advocacy 335-6000  
 Domestic Violence Intervention Program 800-373-1043  
 Monsoon United Asian Women of Iowa 866-881-4641  
 Women's Resource Action Center 335-1486  
 Ombudsperson 335-3608  
 Faculty & Staff Serv 335-2805  
 Univ Counseling Serv 335-7294

### Office of the Ombudsperson

335-3608  
 A place to go to talk about any concerns and options.

### Mental Health Resources

Faculty & Staff Serv 335-2805  
 Univ Counseling Serv 335-7294

### Informal Grievance Process

If postdoc is able to they may seek informal resolution before filing a grievance, in which case they would discuss the issue directly with the individual involved and/or the faculty advisor.

### Formal Grievance Process

If resolution cannot be reached through informal process, initiate a grievance review

### Consult on Resources/Policies

Equal Op & Diversity 335-0705  
 Faculty & Staff Serv 335-2805  
 Departmental HR Rep

### General UI Policies Concerning Postdoctoral Scholar/Fellow:

<http://postdoc.grad.uiowa.edu/>

#### Step One:

Submit a Grievance Review Form to collegiate Sr. HR Rep or department or program Administrator/Executive Officer

#### Step Two:

If issue is not resolved at the department level, forward Grievance Review Form to the Dean's Office of postdoc's college

#### Step Three:

Either party may appeal collegiate decision to the Graduate College. Submit the Grievance Review Form to the Graduate College designee.

#### Step Four:

Either party may appeal the Graduate College decision. Submit a written rationale to the Graduate College Dean. The Graduate College will make the final decision.