

To access CITI training, please

visit: <https://login.uiowa.edu/uip/login.page?service=https%3A%2F%2Fuiris.uiowa.edu%2Fsessions%2F>

1. Once logged in, choose Responsible Conduct of Research (CITI) under “Training.”

The screenshot shows the UIRIS (University of Iowa Research Information System) dashboard. The page title is "THE UNIVERSITY OF IOWA". The dashboard includes a navigation menu on the left with the following items: UIRIS Applications, Training, Advance MFK, Animal Resources Information, Animal Resources Management, DSP Proposal Routing Form, and DSP Non-Monetary Routing Form (includes MTAs). The "Training" item is highlighted with a red arrow. To the right of the menu is a "Workflow Inbox" section with a "No Results" message and a "Workflow History" section. The URL in the browser is <https://uiris.uiowa.edu/dashboard>.

2. Click “Add a course or update your learner groups”.

The screenshot shows the CITI program website. The page title is "CITI - Collaborative Institutional Training Initiative at the University of Miami". The website includes a search bar, a main menu, and a "My Learner Tools for University of Iowa" section. The "Add a Course or Update Learner Groups" option is highlighted with a red arrow. The URL in the browser is <https://www.citiprogram.org/members/index.cfm?pageID=50>.

3. Check box “I am required to complete Responsible Conduct of Research (RCR) training”.

The screenshot shows a web browser window with the URL <https://www.citiprogram.org/members/index.cfm?pageID=166&qID=11702>. The page header includes the CITI PROGRAM logo and the text "Collaborative Institutional Training Initiative at the University of Miami". Below the header is a navigation menu with links for "Main Menu", "My Profiles", "My CEUs", "My Reports", and "Support". The main content area is titled "Select Curriculum - University of Iowa (408)" and includes a note: "\* indicates a required field." Below this is a question: "\* Select the situation that best describes your status regarding conducting research at the University of Iowa: Choose all that apply". There are five radio button options: "I am required to complete Responsible Conduct of Research (RCR) training.", "I am required to complete human subjects' research training.", "I am required to complete animal subjects' research training.", "I would like to complete Good Clinical Practices (GCP) training.", and "I would like to complete Export Control training." The first option is selected. At the bottom of the form are "Next" and "Start Over" buttons.

4. Check box most appropriate to your role in research.

The screenshot shows the same web browser window as above, but the page has advanced to a new question. The header and navigation menu are identical. The main content area is titled "Responsible Conduct of Research (RCR) Course Enrollment" and includes a note: "\* indicates a required field." Below this is a question: "Select the course that is most appropriate to your role in research or your research activities. (Click here for more information on the University of Iowa's Responsible Conduct of Research (RCR) Training Process.) Choose all that apply". There are five radio button options: "Biomedical RCR", "Social Sciences RCR", "Physical Science RCR", "Humanities RCR", and "Engineers RCR". The first option, "Biomedical RCR", is selected. At the bottom of the form are "Next" and "Start Over" buttons.

5. Option to take pre-test

6. Agree to Assurance Statement

7. Complete the following modules (you must score at least 80% for each quiz, and should retake any quizzes for which you do not score 80%):

- Responsible Conduct of Research: Course Introduction
- Research Misconduct
- Data Management
- Authorship
- Peer Review
- Mentoring
- Using Animal Subjects in Research
- Conflicts of Interest
- Collaborative Research
- Researching Involving Human Subjects
- Responsible Conduct of Research: Course Conclusion

8. Once you have completed the required modules, please forward your **completion report and a screen shot showing scores of 80% or greater on each module** to [shelly-campo@uiowa.edu](mailto:shelly-campo@uiowa.edu).

Students who begin CITI and then exit the browser to complete CITI another time, may encounter this page when they log in a second time. To return to CITI, click on the “[uiris](#) University of Iowa Research Information System”. It may ask you to log in again, but will return you to CITI from the second log in.

