

Graduate Student Employment Committee (GSEC)

Minutes of October 27, 2017 meeting
Call to order 4:00 PM

Present – Student: Carver, DuBose, Elkind, Faith, Henderson, Kelly, Mobley, White;
Faculty/Admin: Thaggert.

Absent – Student: Lingo; Faculty/Admin: Tranel.

Ex Officio – Student: Jerkovich, Sharma; Faculty/Admin: Keller, Welter.

Guest – Faculty/Admin: Danger.

The meeting was called to order by Dean John Keller @ 4:00 PM.

1. Welcome and introductions.
2. Minutes from the September 27, 2017, meeting were approved.
3. General discussion regarding the draft message to campus with a suggestion from Mobley to shorten the length of the message with a link to a Graduate Student Employment Committee webpage. GSEC website will need to be created. Mobley to circulate via email a track changes document for further consideration of the GSEC membership.
4. Discussion regarding COGs 2016 survey. Due to limited data sample size and orientation to COGs negotiations, only the survey questions were provided to GSEC. Further discussion regarding a future survey included useful COGS survey questions (#29, 31, 32), ranking areas of concern, and need for formation of a subcommittee. Members DuBose, Kelly, Mobley, White volunteered their service to advance the survey tool for full committee consideration.
5. The Wikipedia description of ex officio members was reviewed and differentiated from guests. Dean Keller shared that ex officio members in other campus committees in which he participates are not voting members but participate in discussion. Ex officio members are selected by the committee. Interest in having a Benefits Office guest was expressed. Members can request a guest for relevant agenda items.
6. The committee discussed the formation of committee bylaws. In particular:
 - a. Voting vs. Nonvoting status of ex officio.
 - b. Committee composition – aim to achieve diversity and inclusivity. Recommend representatives from various academic disciplines, groups, gender, and ethnicity with provisional language in case the pool of candidates are not optimally diverse/inclusive.
 - c. Term length. Suggested that terms should be staggered as other UI Presidential Charter committees.
 - d. Vacant seats. It was generally agreed that vacant seats would be advertised to the east and west campus, GPSG, GSS, and COGs.
 - e. Members Elkind, Henderson, White, and Carver volunteered their service to draft bylaws for full committee consideration.
7. The committee discussed benefit recommendation to the President for AY18-19. **By general consent the committee approved recommending no change in graduate student employment benefits for AY18-19. Keller will draft recommendation and distribute via email to committee.**

The next recommendation would be mid-October in 2018 for AY19-20. For the next recommendation cycle a tentative plan was developed:

- a. Fall 2017 gather information regarding benefit package competitiveness, especially peer (BTAA or AAU) institutions.
 - b. Fall 2017 request de-identified data from Wellmark contract for analysis. Welter will contact Benefits Office on behalf of the GSEC committee and distribute findings via email.
 - c. Spring 2018 develop and administer graduate student employee survey. Should graduate student employment survey indicate housing as a concern, committee can further explore ways in which housing concerns, such as “cost of living” can be a part of the benefits discussion.
 - d. Summer 2018 subcommittee reviews data analysis and drafts recommendation/s.
 - e. Early Fall 2018 GSEC agenda item to review subcommittee draft.
8. A Doodle poll will be distributed to the group in order to schedule the next meeting.

Meeting adjourned at 5:02 PM.